

SECTION 4: EVALUATION CRITERIA

Preliminary Examination Criteria

All criteria will be evaluated on a Pass/Fail basis and checked during Preliminary Examination.

Criteria	Documents to establish compliance
Completeness of the Proposal	All documents requested in Section 2: Instruction to Proposers have been provided and are complete.
Proposer accepts IOM's. General Conditions of Contract as specified in Section 6.	Form C: Technical Proposal Submission
Proposal Validity	Form C

Minimum Eligibility and Qualification Criteria

Minimum eligibility and qualification criteria will be evaluated on a Pass/Fail basis.

Eligibility Criteria	Documents to establish compliance
Proposer is a legally registered entity	Form D: Proposer Information
Proposer belongs to a diverse supplier group, including micro, small or medium sized enterprise, women or youth owned business or other.	Form D: Proposer Information
Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organisation in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
No conflicts of interest in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
The Proposer has not declared bankruptcy, in not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future	Form C: Technical Proposal Submission

Qualification Criteria	Documents to establish compliance
History of non-performing contracts: Non-performance of a contract did not occur as a result of contractor default within the last 3 years.	Form F: Eligibility and Qualification
Litigation History: No consistent history of court/arbitral award decisions against the Proposer for the last 3 years.	Form F: Eligibility and Qualification
Previous Experience:	
Minimum Five (5). years of relevant experience.	Form F: Eligibility and Qualification

Financial Standing:	
Liquidity: the ratio Average current assets / Current liabilities over the last 3 years must be equal or greater than 1. Proposers must include in their Proposal audited balance sheets cover the last two years	Copy of audited financial statements for the last three years. / Form F: Eligibility and Qualification

Technical Evaluation Criteria

Summary of technical proposal evaluation sections		Points obtainable
1.	Proposer's qualification, capacity and experience	300
2.	Proposed methodology, approach and implementation plan	400
3.	Management structure and key personnel	300
	Total	1000

Section 1. Proposer's qualification, capacity and experience		Points obtainable
1.1	Reputation of organisation and staff credibility / reliability / industry standing	50
1.2	General organisational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted.	90
1.3	Relevance of specialised knowledge and experience on similar engagements done in the region / country	70
1.4	Quality assurance procedures and risk mitigation measures	60
1.5	Organisation Commitment to Sustainability <ul style="list-style-type: none"> ● Organisation is compliant with ISO 14001 or ISO 14064 or equivalent – 20 points ● Organisation is a member of the UN Global Compact – 5 points ● Organisation demonstrates significant commitment to sustainability through some other means (for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues) – 5 points 	30
Total Section 1		300

Section 2. Proposed methodology approach and implementation plan	Points obtainable
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2.1	Understanding of the requirement: Have the important aspects of the task been addressed in sufficient detail? Are the different components of the project adequately weighted relative to one another?	80
2.2	Description of the Proposer's approach and methodology for meeting or exceeding the requirements of the Terms of Reference	100
2.3	Details on how the different service elements shall be organised, controlled and delivered	50
2.4	Description of available performance monitoring and evaluation mechanisms and tools; how they shall be adopted and used for a specific requirement	50
2.5	Assessment of the implementation plan proposed including whether the activities are properly sequenced and if these are logical and realistic	70
2.6	Demonstration of ability to plan, integrate and effectively implement sustainability measures in the execution of the contract	50
Total Section 2		400

Section 3. Management Structure and Key Personnel			Points obtainable
3.1	Composition and structure of the team proposed. Are the proposed roles of the management and the team of key personnel suitable for the provision of the necessary services?		60
3.2	Qualifications of key personnel proposed		
3.2 a	Team Leader		120
	<ul style="list-style-type: none"> General experience 	50	
	<ul style="list-style-type: none"> Specific experience relevant to the assignment 	40	
	<ul style="list-style-type: none"> Regional / international experience 	20	
	<ul style="list-style-type: none"> Language qualifications 	10	
3.2 b	Senior Expert		80
	<ul style="list-style-type: none"> General experience 	10	
	<ul style="list-style-type: none"> Specific experience relevant to the assignment 	40	
	<ul style="list-style-type: none"> Regional / international experience 	20	
	<ul style="list-style-type: none"> Language qualifications 	10	
3.2 c	Junior Expert		40
	<ul style="list-style-type: none"> General experience 	5	
	<ul style="list-style-type: none"> Specific experience relevant to the assignment 	15	
	<ul style="list-style-type: none"> Regional / international experience 	10	
	<ul style="list-style-type: none"> Language qualifications 	10	
Total Section 3			300

SECTION 5: TERMS OF REFERENCE

A study to document the effectiveness of livelihood options provided to young vulnerable people in sustaining SRHR-HIV outcomes in Mozambique

1. **Duty Station of the Consultancy:** Maputo, Mozambique.
2. **Duration of Consultancy:** The assignment will take approximately 30 man-days, spread over the period August 2023 to November 2023.
3. **Nature of the consultancy:** Conducting a study to document the linkage between completed vocational training, livelihoods improvement and SRHR-HIV outcomes in Mozambique.

4. **Project Context and Scope:**

The IOM's Regional HIV-Sexual Reproductive Health and Rights (SRHR) Knows No Borders Programme is being implemented in six countries, namely: Eswatini, Lesotho, Malawi, Mozambique, South Africa and Zambia. The regional programme is implemented in partnership with Save the Children (SC) and other partners and aims at "improving quality of life and HIV-SRH outcomes among vulnerable youth, migrants and sex workers in Southern Africa". The programme is in the second phase of implementation (2021-2026) with funding from the Government of the Netherlands. During the past 3 years, the project in Mozambique partnered with Young Africa to provide vocational training for young people in Cabo Delgado and Resso Garcia provinces where IOM is sub-granted by Young Africa.

Economic factors are linked to HIV risk behaviours, as well as outcomes, at every stage of the HIV care and treatment cascade. Vocational training has been found to help poor individuals build their economic capacity by developing the technical skills required to enter specific trades. Since vocational training was started in 2021, 430 young people have graduated and presumably become independent economically. The following table shows the total number of vocational training graduates per site, by gender.

Province	2021		2022	
	Males	Females	Males	Females
Maputo	43	70	22	22
Cabo Delgado	87	49	87	50
Total	130	119	109	72

While studies have interrogated the effect of combined health and economic strengthening interventions containing vocational training as one component of HIV prevention and risk reduction, barely any on HIV testing and linkage to care, or retention in care and SRHR choices in regard to teenage pregnancy, early and child marriages and STIs exit. There is less evidence on how effective vocational training is at improving SRHR-HIV outcomes of the graduates. The link between completed vocational training and SRHR-HIV outcomes among the trained youth has not been fully understood. The Knows No Borders project theory of Change assumes that the integration of vocational training and livelihoods (financial literacy and entrepreneurship) components could lead to improved incomes and subsequently reduced economic vulnerability to HIV and SRH choices. However, the extent of this relationship with HIV treatment and linkage and risk reduction needs to be explored. This study aims to assess how interventions that included vocational training (including financial literacy and entrepreneurship topics) affected HIV risk reduction as well as establish the relationship between economic empowerment and SRHR-HIV outcomes guided by the project Theory of Change.

The project anticipates that an appropriate mix of qualitative and quantitative methods will be applied to gather and analyse data/information on the diverse perspectives of vocational training graduates while ensuring the participation of different stakeholder groups. In addition, where appropriate, a quasi-experimental design including a control group can be applied to assess differences in their SRHR-HIV outcomes among those trained vs those not trained in vocational skills. Also, the use of secondary data sources (programme data) and a desk of review of relevant documents would further enrich the proposed methods. Data triangulation is required to ensure the credibility and accuracy of data/information gathered through the various methods and at the analysis and reporting writing level. The consultant will articulate a detailed methodology that will be approved by the IOM regional office team that is commensurate with the resources available within the project.

5. Organizational Department / Unit to which the Consultant is contributing:

SRHR and HIV Knows No Borders Project Phase II (KNB II), Project code: ZA99P0516 / MA.0502. Under the overall supervision of the Regional Director, IOM Southern Africa, the consultant will report directly to IOM's Regional Programme Coordinator for the SRHR and HIV Knows No Borders programme and work closely with the IOM country team and Young Africa teams in Mozambique.

6. Tasks to be performed under this contract

The study will consist of three key phases namely a) inception, b) data collection and c) finalizing the report.

The consultancy will perform the following:

a) Inception phase:

- Conduct a kick-off meeting with the IOM RO and Mozambique team to understand the project and collect the required documents.
- Submit an electronic copy of the draft inception report to IOM and engage with the relevant project teams to come to a consensus on the methodology, field visit plan, sampling and so on. The inception report shall include a detailed methodology including tools to be used to gather data/information, quality assurance mechanism of data /information collection, sampling, pilot testing, roles and responsibility of team members, key milestones and detailed work plan. The inception report should be approved by the regional team before starting data collection.

b) Data collection & analysis phase: To ease coordination, the consultant will be provided with all the IOM and Young Africa country staff contact details. The Mozambique project staff will assist with the mobilisation of the graduates and advise on the practical timing of the surveys.

- Collation of all data and synthesis, including triangulation.

c) Finalizing the study report:

- 1) Drafting of the study report and presentation of the preliminary results to the IOM regional office and Mozambique project teams after the completion of data/information analysis by the consultant.
- 2) The baseline report will be shared with the donor and other key stakeholders for their congruence and feedback. The consultant will be required to respond to or address any questions arising from the review process and produce a final report.

7. Performance indicators for the evaluation of results

The following expected deliverables will be produced:

- a. ability to engage the youth and stakeholders through participatory and inclusive approaches.
- b. ability to deliver quality study report and draft manuscript with minimal copy editing
- c. ability to comply with IOM writing style guidelines and meet deadlines

8. Timeframe and payment schedule

The assignment will take approximately 30 working days, starting in August 2023 until December 2023.

Payment	Deliverable	Payment	Deadline
1st	Inception report, including data collection tools	40% upon submission and approval by IOM of the inception report, methodology and tools	1 September 2023
2 nd	Preliminary study report and validation workshop of the study findings	40% upon submission and approval by IOM of the study preliminary report	31 November 2023
3 rd	The final study report, including a draft manuscript (2000 words) and dataset	20% upon submission and approval by IOM of the final study report	15 December 2023

9. Education, Experience and/or skills required

- A post-graduate degree in the relevant field, preferably in Social Sciences, monitoring and evaluation studies, Health Economics, and public health.
- A minimum of seven (7) years of experience in conducting outcome/impact evaluations of public health programmes especially SRH, HIV and Technical and Vocational Education and Training programs especially in developing countries.
- Proven experience working on skills and TVET with the Mozambique government and relevant partners.
- Knowledge of the Mozambique-specific social-economic context and prior experience in providing technical assistance within the vocational training contexts.
- Fluency in **Portuguese** is a must.
- Fluency in English is an asset.

10. Travel required

The consultant will be home-based with travel to vocational skills training sites in Resanno Garcia and Cabo Delgado.

11. Competencies

Values

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates the ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action-oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.