



## Request for Quotation

*RFQ Reference:* **MU10.RFQ2023-04**

*Date:* 19 June 2023

*Subject of RFQ:* Consultancy to conduct a feasibility study on the development of innovative financing instruments to catalyze diaspora finance towards green and blue economy in Mauritius

The International Organization for Migration kindly requests your quotation for the provision of the goods, works and/or services described in the RFQ submission form below. When preparing your quotation, please be guided by the RFQ information below. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

### RFQ INFORMATION

<b>Deadline for the submission of quotation</b>	09 July 2023 (23:00 Mauritius time – GMT+4) If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a> .
<b>Method of submission</b>	Quotation must be submitted by email to <a href="mailto:iommauritius@iom.int">iommauritius@iom.int</a> including the RFQ Reference (MU10.RFQ2023-04) in the email subject line.
<b>Cost of preparation of quotation</b>	IOM shall not be responsible for any costs associated with a vendor's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
<b>Contractual Terms</b>	Any Purchase Order that will be issued as a result of this RFQ shall be subject to the IOM standard terms for provision of goods/services/transportation/medical services available at <a href="https://www.iom.int/do-business-us-procurement">https://www.iom.int/do-business-us-procurement</a> or IOM standard contract templates.
<b>Documents to be submitted</b>	Bidders shall submit and sign the-bid submission form below.
<b>Quotation validity period</b>	The quotation shall remain valid for 90 days from the date of submission.
<b>Price</b>	Quotations shall be for the goods, works and/or services stated in the Terms of Reference below
<b>Partial quotations</b>	Not permitted
<b>Clarifications</b>	Contact person for correspondence, notifications and clarifications Contact person: IOM Mauritius Procurement Unit E-mail address: <a href="mailto:iommauritius@iom.int">iommauritius@iom.int</a>

<b>Evaluation method</b>	The contract will be awarded to the lowest price substantially compliant offer
<b>Right not to accept any quotation</b>	IOM is not bound to accept any quotations, nor award a contract or purchase order
<b>Expected date for contract/PO award.</b>	15 August 2023

Issued by: IOM Office for Mauritius & Seychelles

Signature:



## Terms of Reference - MU10.RFQ2023-04

Title: Consultancy to conduct a feasibility study on the development of innovative financing instruments to catalyze diaspora finance towards green and blue economy in Mauritius

Duty Station: Homebased/Mauritius

Type of contract: **Service Agreement - Consultancy**

Estimated Start Date: September 2023

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

### **Context:**

Since May 2022, the United Nations Country Team (UNCT) in Mauritius is implementing a 2-year Joint Programme (JP) entitled “*Contributing to establish an enabling environment to promote sustainable Green and Blue Economy in Mauritius and Seychelles*”. The JP endeavors to support Mauritius and Seychelles to advance on their green and blue economy agenda by activating integrated, gender-sensitive and evidence-based policy and financing levers that are catalytic. In particular, the Joint Programme will contribute to strengthening the policy framework, establishing financial mechanisms, and availing information needed for the private and public sectors to invest in the green and blue economy to accelerate the realization of the SDGs. Adequate policies and access to critical information are expected to have catalytic effects leading to increase in green and blue economic investments building on collaborations between governments, the UNCT, and development partners.

For Mauritius, the joint programme focuses on renewable energy and the overall strategic result is to create the enabling environment to catalyze financing and investments in the ocean renewable energy sector in Mauritius. As such, the JP contributes to creating the adequate enabling environment for the deployment of ocean renewable energy technologies to achieve the 2030 renewable energy target. The availability of technical and economic analysis on the potential of ocean renewables, the update of the renewable energy policy framework and the development of necessary financing mechanisms will help catalyze the necessary investments from both the public and the private sector in the ocean renewable energy sector.

The first outcome of the JP relates to “Integrated gender sensitive and evidence based multi-sectoral policies to accelerate deployment of renewable energy in Mauritius are in place”. Related to this outcome is the intent to achieve “Output 1.2: Financing Strategy for the deployment of Ocean Renewable Energy in Mauritius is developed and gender-responsive”. Under this output, IOM will support the Government of Mauritius by way of the conduct a feasibility study on the use of innovative financing instruments to catalyze diaspora finance towards renewable energy projects in Mauritius. The study is also expected to make recommendations to address barriers hindering potential women participation.

## ***Core Functions / Responsibilities:***

### Purpose and Scope of the Assignment

The consultancy is being undertaken within the “*Contributing to establish an enabling environment to promote sustainable Green and Blue Economy in Mauritius and Seychelles*” joint programme, funded by the Joint SDG Fund. The objective of this consultancy is to conduct a study to assess the feasibility of developing innovative financing instruments to catalyze diaspora finance towards green and blue economy projects in Mauritius.

The assignment is undertaken under the overall supervision of the IOM Chief of Mission for Mauritius and Seychelles, and direct supervision of the IOM Programme Coordinator, in coordination with IOM National Programme & Policy Officer. The assignment shall be conducted in close coordination with the Prime Minister’s Office, the Ministry of Foreign Affairs, Regional Integration and International Trade and the Diaspora Engagement Technical Working Group.

### Tangible and measurable outputs of the work assignment

The Service Provider is expected to perform the following tasks / activities:

- Conduct an initial meeting with the IOM team to discuss about the context, available documentation and the consultancy process as well as to clarify expectations.
- Prepare an **inception report**, outlining the methodology to be used, breakdown of work, the timelines, and an overview of stakeholders to be engaged with during the assignment and structure of the report. The report will be reviewed and validated by IOM.
- Using appropriate methods and a participatory approach, conduct an assessment of existing financing instruments, schemes and tools (public and private) that are available to support renewable energy projects in Mauritius and identify related financing and investment gaps.
- Undertake an assessment of significant projects and initiatives both philanthropic and business oriented, undertaken by the Mauritian diaspora in sectors of energy, tourism, agriculture, fisheries and marine and coastal resources.
- Hold consultations with relevant stakeholders to understand their views and expectation on diaspora financing in green and blue economy, and based on their views devise

recommendations on the mechanisms that should be put in place to encourage and facilitate their contribution.

- Assess the legal framework around diaspora financing in Mauritius.
- Identify and analyze international best practices and innovative financing instruments and tools that have the potential to catalyze diaspora finance towards renewable energy projects in Mauritius, above all in the ocean renewable energy sector.
- Identify key opportunities in the prioritized sectors where innovative finance where diaspora engagement can be applicable.
- Identify main instruments for diaspora financing for Mauritius with clear vision for financing for SDGs (such as diaspora bonds, migrants' remittances, portfolio investments, etc.).
- Identify actionable targeted mechanisms for financing initiatives contributing to strengthening green and blue economy in Mauritius.
- Produce a set of recommendations on the potential application and support the design of specific innovative financing instruments to accelerate diaspora finance towards ocean renewable energy projects in Mauritius. These recommendations should be accompanied by analyses showing economic, legal, institutional, operational, technical and technological viability of the financing solutions proposed as well as policies and guidelines as to the effective deployment of each financing instrument/ tool in the Mauritius context. Present the key elements of the inception report to key stakeholders at an inception meeting.
- Develop and submit a **first draft feasibility study report** (using IOM report template) to IOM
- Incorporate comments and submit a **second draft report**.
- **Present the draft report** to stakeholders for technical review.
- **Submit a final report** incorporating all comments and inputs, to be approved by IOM.

All documents and tasks are to be produced and delivered in English language.

#### Timeline

This assignment is expected to start tentatively in September 2023, but the actual timeline is subject to change based on the date the agreement is signed between IOM and the Consultant. The assignment shall be completed no later than February 2024.

#### Deliverables

1. Inception report
2. First draft feasibility study report
3. Second draft report, with comments incorporated.
4. Presentation of the draft report to stakeholders
5. Final report

### ***Required Qualifications and Experience***

IOM is seeking applications from Service Providers (consultancy firms). The (lead) consultant should have a minimum of the following qualifications and experience:

#### **Education**

- Advanced university degree in Finance, Economics, Development finance or other relevant disciplines

#### **Experience & Skills**

- At least 5 years' proven experience in development finance / innovative finance, preferably in development of financing instruments, tools and mechanisms for the renewable energy sector
- Experience in policymaking, particularly in the area of diaspora financing and investment
- Experience in developing financing solutions to facilitate/accelerate diaspora financing and

investment

- Minimum of 5 years of relevant professional experience in academia, research institutes, think tanks, governmental, inter-governmental, or non-governmental organizations working on diaspora engagement;
- Experience in facilitating working groups and discussion and actively engaging members;
- Working experience with senior officials within government, inter-governmental, and nongovernmental organizations.
- Proven experience in developing Policy, particularly to subject related to diaspora engagement.

## **Languages**

Fluency in English is required.

## ***Required Competencies***

### **Values**

- Inclusion and respect for diversity: encourages the inclusion of all team members and stakeholders while demonstrating the ability to work constructively with people with different backgrounds and orientations.
- Integrity and transparency: maintains impartiality and takes prompt action in cases of unprofessional or unethical behaviour.
- Professionalism: demonstrates professional competence and mastery of subject matter and willingness to improve knowledge and skills.
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### **Core Competencies**

- Teamwork: establishes strong relationships with colleagues and partners; relates well to people at all levels.
- Delivering results: produces quality results and provides quality services to clients.
- Managing and sharing knowledge: shares knowledge and learning willingly, and proactively seeks to learn from the experiences of others.
- Accountability: operates in compliance with organizational regulations and rules.
- Communication: encourages others to share their views, using active listening to demonstrate openness and to build understanding of different perspectives.



**QUOTATION SUBMISSION FORM**

RFQ Reference: Click or tap here to enter text.	Date: Click or tap to enter a date.
RFQ ref no: Click or tap here to enter text.	

**Technical proposal:**

Including:

- a company profile
- the detailed P11 Form<sup>1</sup> of each consultant/expert involved in the assignment
- a technical proposal on the company’s capacity and approach to the assignment, including a proposed timeframe and breakdown of work.
- a detailed presentation of each consultant’s role and involvement in the assignment.

**Financial proposal:**

Including:

- the currency of the quotation (in either USD or MUR)
- daily professional fees of each consultant / expert in USD or MUR, including the proposed number of days for each consultant / expert.
- a breakdown of all costs (unit costs, quantity and total cost)

<b>Currency of the Quotation:</b> Click or tap here to enter text.				
Item No	Description	Unit cost	Qty	Total cost
1.				
2.				
3.				
4.				
5.				
6.				
7.				
<b>Total Final and All-inclusive Price</b>				

**COMPANY PROFILE (Vendor Information Form)<sup>1</sup>**

<sup>1</sup> The Personal History (P11) form can be downloaded here: <https://ropretoria.iom.int/vacancies>

Item Description	Detail
Legal name of bidder <sup>2</sup>	Click or tap here to enter text.
Legal Address (house no, street name, zip code, city*, region*, country*)	Click or tap here to enter text.
Website	Click or tap here to enter text.
Registration date* and VAT number*	Click or tap here to enter text. Click or tap here to enter text.
Legal structure	Choose an item.
Business type/industry category*	<input type="checkbox"/> Direct Producer/Manufacturing <input type="checkbox"/> Reseller/Distributor/Service Provider
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Do you provide services/goods internationally?	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, in which country: Click or tap here to enter text.
Contact information*	Company Tel/Mobile: Click or tap here to enter text. Company Email: Click or tap here to enter text. Company Website: Click or tap here to enter text. Contact Person 1: Click or tap here to enter text. Contact Person 2: Click or tap here to enter text.
Disability inclusive business*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Women-owned/controlled*	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text. Other relevant information: Click or tap here to enter text.

### BIDDER'S DECLARATION OF CONFORMITY<sup>3</sup>

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I hereby represent and warrant that neither the vendor, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention

<sup>2</sup> if company is not registered in UNGM or with IOM. If supplied to IOM already, please indicate if there are any changes to be incorporated in the vendor information sheet signed earlier

<sup>3</sup> This form is mandatory to fill in and sign by every vendor who submits quotation

		on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor is financially sound and duly
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the vendor any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that neither the vendor nor any persons having powers of representation, decision-making or control over the vendor or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or other temporary suspension. The vendor will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that, the vendor will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I further represent and warrant that the vendor undertakes to comply with the Code of Conduct, available at <a href="https://www.ungm.org/Public/CodeOfConduct">https://www.ungm.org/Public/CodeOfConduct</a> .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the vendor to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the vendor, I certify that I am duly authorized to sign this Declaration and on behalf of the vendor I agree to abide by the terms of this Declaration for the duration of any contract entered into between the vendor and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the vendor, with immediate effect

Signature:

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.