



## **TERMS OF REFERENCE**

**POSITION TITLE:** Implementing Partner Organisation (Internal migrants)

**TYPE OF CONTRACT:** Implementing Partners Agreement (NGO)

**DURATION OF ASSIGNMENT: 1 November 2022 to April 2023**

### **1. BACKGROUND:**

The International Organization for Migration (IOM) is a dynamic and growing inter-governmental organization, with 162 member states. IOM is committed to the principle that “humane and orderly migration benefits migrants and society”. Established in 1951 and now active in over 440 field locations worldwide, IOM works with partners, government and civil society to promote international cooperation to address operational challenges of migration and mobility, assist in the search for practical solutions to migration problems, and to provide humanitarian assistance to migrants in need, including refugees and internally displaced people. IOM addresses the migratory phenomenon from an integral and holistic perspective, including links to development, in order to maximize its benefits and minimize its negative effects.

Within its Migration Health Division (MHD), IOM delivers and promotes comprehensive, preventive, and curative health programmes which are beneficial, accessible, and equitable for migrants and mobile populations. Bridging the needs of both migrants and IOM’s Member States, MHD contributes towards the physical, mental, and social well-being of migrants, enabling them and host communities to achieve social and economic development.

In regard to the field of migration health IOM focuses on three strategic programme areas:

**1) Migration Health Assessments and Travel Assistance:** Providing health assessment services to migrants and refugees on behalf of destination governments. Services include physical examination, laboratory diagnostics, vaccinations, DNA testing, and treatment of excludable conditions as per the specific guidelines of receiving governments.

**2) Health Promotion and Assistance for Migrants:** Providing health services that meet the specific needs of migrants and their host communities, across a wide range of priority areas such as sexual and reproductive health and rights (SRHR); mental health; immunizations; environmental health and hygiene; outbreak preparedness; and communicable disease prevention, surveillance, and control. Furthermore, this programme area involves health promotion and education on migration health, while developing government and community capacity in identifying and responding to the health-related challenges of migration and population mobility.

**3) Migration Health Assistance for Crisis-affected Populations:** Supporting governments and populations during the acute phase and in the aftermath of emergencies by managing health issues related to the mass movement of people, and arranging medical evacuation for individuals. Activities include psychosocial assistance, communicable disease control

Through the Project Management Unit of the Ministry of Finance Lesotho, under the support of the Global Fund, IOM Lesotho will implement a project titled: **“Preventing Lost to follow up and sustaining HIV and TB treatment Among Migrant population in Lesotho.”** The Project seeks to contribute to the health outcomes of Basotho migrants and migration affected communities through enhancing access to HIV, TB and COVID-19 related services in Lesotho.

The Project seeks to achieving the following outcomes:

- **Outcome 1:** *Government of Lesotho (MOH, NAC,) and Health Partners apply migrant and population mobility sensitive approaches to addressing HIV vulnerabilities among migrants and migration affected communities in the context of COVID-19 recovery*
- **Outcome 2:** *Migrants are referred and increased uptake of HIV, TB and COVID-19 and other related services*

Against this background, IOM Lesotho is looking for an implementing partner with experience in implementing migration, HIV/TB and COVID-19 related activities to achieve the following:

**Output 2.1:** Basotho migrants (internal and cross-border) and migration affected communities have improved access to HIV, TB and COVID-19 related services through mobile services (outreach), migrant-friendly linkage facilitation and follow-up at the community level, and access to PLWHA network Increase COVID-19 awareness / health referral including COVID-19 vaccination at community level

**Output 2.2:** Health facilities have improved service delivery on HIV, TB and COVID-19 tailored to the migrants by adapting migrants-friendly service delivery models

## **2. OBJECTIVE:**

The main objective of this assignment for the Implementing Partner (IP) is to complement existing services being offered to persons working in factories and the surroundings, through conducting sensitization and awareness activities (focused on demand creation) targeting Basotho migrants and migration affected communities to access HIV, TB and COVID-19 related services and to facilitate service linkage, and retention through community models of care in targeted factories areas of Maputsoe and Maseru.

The IP will work closely with existing service providers, to ensure that these services are maximised, and that clients/users are aware, encouraged and supported (referrals) to access the requisite services.

The specific objectives of the assignment are as follows:

- To conduct outreach activities targeting Basotho migrants working and living around Maputsoe and Maseru factories
- To facilitate service linkage (referral) and adherence support for Basotho migrants working in Maseru and Maputsoe

### 3. SCOPE:

Under the overall supervision of the Head of Office in Lesotho, the selected Implementing Partner will work closely with IOM Programs Team, Ministry of Health, District Health Management Teams, Local Government Structures, health service partners already providing services in key target locations and communities in Maputsoe and Maseru factory areas

### 4. METHODOLOGY

#### Conduct Outreach, service linkage and retention activities

Conduct outreach and disseminate the information targeting 8,000 Basotho migrants (mainly internal female migrants around the textile factory areas) in Maseru and Maputsoe

#### Support Provision of service delivery on HIV, TB and COVID-19 tailored to migrants-friendly service delivery models

Facilitate service linkage (referral) and follow-up services by Basotho migrants (mainly rural-urban migrants working in textile factories in Maseru and Maputsoe) through migrants-friendly service models

### 5. TARGETS

Indicators	Target
Number of migrants and persons living in migration affected communities sensitized on migrant-friendly services on HIV and continuity of care (Migrant Workplaces)	8000
Number migrants and persons living in migration affected communities referred for HIV Testing Services (HTS)	2000
Number of migrants and persons living in migration affected communities received HIV Testing Services (HTS)	500
Number of migrants and persons living in migration affected communities screened for TB	2000
Number of people living with HIV/AIDS networks including CAGs strengthened or established that cater for the needs of migrant workers	45
Number of referrals for SRHR services (STI, FP, cancer screening)	450
Number of referrals for HIV services (ART)	120

## 6. DELIVERABLES

The Implementing Partner will submit the following reports within the timeframe. The receipt and approval of each deliverable is subject to approval from IOM.

	Deliverables/Milestone	Duration
1	Meet with IOM Lesotho and PMU, agree on the implementation plan (workplan with timeframe and target crossing points)	17 October 2022
2	Submission of revised workplan incorporating IOM, PMU, MOH inputs	21 October 2022
3	Conduct refresher training for project staff, on project outcomes, expected deliverable, targets, M&E tools	25 October 2022
4	Conduct Sensitization and awareness interventions in Maputsoe and Leribe factory sites	1 <sup>st</sup> November-30 <sup>th</sup> April 2022
5	Referral of clients for (HIV and ART services, TB treatment and COVID-19 related services)	1 <sup>st</sup> November-30 <sup>th</sup> April 2022
6	Submit monthly reports to IOM	Monthly
7	Submit Quarterly reports	Quarterly
8	Submit the final project report incorporating the activities and outcomes	30 <sup>th</sup> April 2023

## 6. Qualifications and Experience

The NGO partner should demonstrate a core team with the following qualifications and experience:

- a. University degree in Social Sciences, international relations, public health, or other relevant field
- b. Extensive knowledge of migration issues and delivering migration activities in Lesotho
- c. Minimum of 10 years implementation and management of health projects (HIV and TB)
- d. Knowledge of community health approaches
- e. Proven previous working experience consisting of working with District Health Management Teams to deliver demand creation, service linkages and PLHIV support networks
- f. Working experience with senior officials within Government, inter-governmental, and non-governmental organizations.
- g. Full computer literacy, including familiarity with research tools.
- h. Proven capacity to coordinate all administrative and technical aspects of the assignment.
- i. Excellent written and spoken English and Sesotho.

- j. Demonstrated ability to work in a multicultural environment and establish harmonious and effective relationships.

## 7. Tender Submission

For parties that are interested in tendering for this work please submit the following:

- 1) Information on their Company Profile including:
  - a. Details of past similar experience and work undertaken and approaches utilized
  - b. CVs of key staff that will be involved in the implementation of the project
  - c. A minimum of 3 references from former clients/organizations
- 2) Technical and financial Proposal (10 pages maximum) outlining the approach to the intervention demonstrating and highlighting:
  - a. The organization's understanding of the subject matter, working with the target group, approaches and migration related vulnerabilities
  - b. Key health issues and proposed approaches to addressing them
  - c. Include a work plan of key activities and time frames
  - d. Provide a detailed itemized budget which includes:
    - i. Staff costs
    - ii. Details of operational costs, including communication and documentation cost
    - iii. Office and equipment costs (details of equipment required must be stated and rationale for purchase provided)
- 3) Due Diligence Assessment will be conducted by IOM for the short-listed NGOs / CBOs and the findings will be part of the evaluation of the bid.

## 8. How to apply

Applications must be sent to [iomlesothoadmin@iom.int](mailto:iomlesothoadmin@iom.int) by 29 September 2022.

Applications should contain:

- Letter of Motivation
- Technical Proposal
- Financial Proposal
- Detailed Curriculum Vitae
- Proof of previous related work