



Call for Applications – CFA/BW2022/01

Vacancy/Reference Number : **CFA/BW2022/01**
Position Title : **Nurse -Migration Health (On-Call)**
Duty Station : **IOM Gaborone, Botswana**
Position Grade : **Ungraded**
Type of Appointment : **Special All Inclusive Hourly Contract**
Closing Date : **14 September 2022**

Established in 1951, International Organization for Migration (IOM) is the leading UN agency in the field of migration, works closely with governmental, intergovernmental and nongovernmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Context and Scope:

Under the overall supervision of the Head Office in Botswana and technical supervision of the Chief Migration Health Officer (CMHO) in South Africa, the successful candidate will be responsible for the following duties and responsibilities in relation to health assessment program in Botswana.

Core Functions / Responsibilities:

1. Perform daily nursing activities related to health assessment program in Botswana to fulfil the technical requirements of the destination countries in the areas of:
 - a. Medical examinations,
 - i. Such as checking vital signs, weight, height, visual acuity;
 - ii. Blood, urine or sputum collection as required;
 - b. Imaging;
 - c. Laboratory testing;
 - d. Vaccinations;
 - e. TB management;
 - f. Treatment and referrals;
 - g. Pre-departure procedures and medical movements;
 - h. Documentation, certification and information transmission; and,
 - i. Other technical areas as may be required.
2. Provide information and detailed explanations to the migrants and/or refugees in relation to:
 - The migration health assessment process; and,
 - Treatments and referrals.

3. Ensure proper identification and follow-up by:
 - Comprehensive history taking;
 - Accurate and thorough Bio-data collection
 - Ensuring ID verification for each step of the health assessment process; and,
 - Keeping a register of applicants who undergo health investigations and testing.
4. Follow and implement the Health Assessment Programme's check lists and SOP's and maintain standard universal precautions during examination of beneficiaries.
5. Verify samples of sputum, blood or others are properly transported to the laboratory or designated location.
6. Maintain and monitor the medical stock, medical kits and emergency kits for medical escorts if applicable.
7. Provide pre and/or post counselling to migrants or refugees on TB or HIV education, prevention and management as appropriate.
8. Prepare administrative reports and program updates as necessary.
9. Support the planning and execution of mobile missions if applicable.
10. Assist with pre-departure documents, briefings and preparations as necessary.
11. Perform medical escort duties when required to ensure migrants receive continued care throughout all phases of migration (before departure, during the journey and at the final destination).
12. Maintain collaborative relationships with various partners to facilitate the follow up and relevant information sharing. Partners include internal IOM departments, other health providers, panel physicians, embassies other UN agencies or NGO's and others as applicable.
13. Collect statistical information and share with the CMHO as per preset and agreed upon format
14. Perform other duties as may be assigned.

Required Qualifications and Experience

Education

- Nursing Degree with a minimum of three years relevant clinical experience and a valid license to practice nursing in Botswana.

Experience and Skills

- Excellent technical skills, including in phlebotomy.

- Training or working experience in the areas of Tuberculosis management, mass immunizations, communicable diseases, laboratory testing or public health is an advantage.
- Computer literacy required: MS Office suite (Word, Excel, Access)

Languages

Fluency in English is required. Knowledge of local languages is advantageous.

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators *level 2*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Additional Notes:

IOM is committed to a diverse and inclusive environment. External and internal candidates are eligible to apply for this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates and will be given priority over external applicants if they meet the minimum requirements.

Appointment will be subject to certification that the candidate is medically fit for appointment and obtains nationality ID or valid residency/work permit.

Method of application:

If you are qualified for this position, please send your letter of motivation, up-to-date Resume/CV, copy of ID and Complete IOM Personal History Form (which can be downloaded from this website: <https://southafrica.iom.int/careers>) to gaboronecvs@iom.int

When you send your application, please specify the Vacancy reference number i.e. **CFA/BW2022/01** on the subject line of your email. It will be challenging to track your application without the reference code provided. Incomplete applications will be rejected.

Please send your applications by **14 September 2022**. Only shortlisted candidates will be contacted.

ENQUIRIES IN RESPECT TO THE JOB DESCRIPTION AND APPLICATION MAY BE DIRECTED TO THE
SAME EMAIL ADDRESS